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Date of receipt

SOCIAL FUND for students of the HI Kunstuniversität Linz

APPLICATIONS MUST CONTAIN THE FOLLOWING DOCUMENTS:

Please enclose all documents as copies only!

Documents of applicant

- Registration document (Meldezettel)
- Current student record sheet (Studienblatt)
- Student identity card
- confirmation of enrolment (Fortsetzungsbestätigung)
- All pages of current official notice on eligibility for study benefit (including rejections) („Studienbeihilfebescheid“)
- Evidence of other scholarships
- Evidence on the receipt of the social fund
- Transcript of records (list of all passed exams - „Studienerfolgsnachweis“) or Diploma examination certificate/s, bachelor's certificat/s, master's certificate/s
- Current certification of diploma thesis, master's thesis, bachelor's thesis or dissertation
- Letter of conformation about leave of absence from university
- Evidence about your income
- Consistent and consecutive bank account statements for the last 3 months
- Tenancy contract, confirmation of paid rents for the last 3 months

If existent:

- Duplicate of the savings account book
- All supporting documents and evidences for your monthly income and expenses (as well as one time earnings, payments etc.)
- Other relevant supporting documents (e.g. edical recommendations, charges against theft, treatments as well as therapy costs, evidences about not being able to pay the rent and so on)
- Information about costs for psychotherapy: What kind of treatment are you currently receiving? When did you start your therapy? Name of therapist, is he or she listed in the Austrian register of approved therapists? How many secession did you have? How much of the costs are covered by your health insurance company?

Documents of civil status:

- Living situation: unmarried, living alone unmarried, living with parents
 flat shared flat
- Evidence about the income of your parents if need be
- Partner in a joint household? yes no
 - Registration document (Meldezettel) for your partner
 - Evidence about the income of your partner
 - Consistent and consecutive bank account statements for the last 3 months
 - if existent: duplicate of the savings account book
 - if existent: Marriage certificate
 - if existent: divorce decree
- Child/Children yes no
 - Birth certificate(s) of your child/children
 - Registration document(s) (Meldezettel) for your childchildren
 - Arrangments for Alimonies, any evidence of money advances as well as already paid alimonies



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Personal data

1 _____
Surname First name/s

2 _____
Date of birth Place of birth Nationality

3 Civil status Unmarried Married Divorced
 Living in partnership Separated Widowed

Address

4 _____
Street address Postal code & city

5 _____
Phone number Matriculation number

6 _____
e-mail address

Children

7 _____
Surname First name/s Date of birth

Surname First name/s Date of birth

Surname First name/s Date of birth

Course of studies

past studies

8 Have you ever changed your degree programme? yes no

9 _____
If yes, what was your previous degree programme?

Current studies

10 _____
Degree programme Enrolled since

11 Tick where appropriate: Bachelor programme Master programme Diploma programme:
 PhD programme 1. academic phase
 2. academic phase

Number of semester? _____

12 Have you completed the preparatory work for your diploma? yes no

13 _____
Study progress (number of positively graded exams of last semester + ECTS)



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Studienbeihilfe

- 14 Do you receive study benefit? yes no
- 15 _____
If not, why not?
- 16 Did you receive study benefit in the past? yes no
- 17 _____
If yes, why do you not receive this benefit anymore?

Application to the Social Fund of the Austrian National Student Union, Vienna

- 18 Application submitted (date):

Details regarding parents and partner

- 19 **Father**
- | | |
|------------|--------------------|
| _____ | _____ |
| Surname | First name/s |
| _____ | _____ |
| Address | Date of birth |
| _____ | _____ |
| Occupation | Monthly net income |
- 20 **Mother**
- | | |
|------------|--------------------|
| _____ | _____ |
| Surname | First name/s |
| _____ | _____ |
| Address | Date of birth |
| _____ | _____ |
| Occupation | Monthly net income |
- 21 **Partner (living in joint household)**
- | | |
|------------|--------------------|
| _____ | _____ |
| Surname | First name/s |
| _____ | _____ |
| Occupation | Monthly net income |



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Monthly household income and expenses

Monthly household income (all income of all persons living in the same household)

22	From paid work	€
23	Unemployment benefit/social benefit	€
24	Pensions	€
25	Parental benefit/ child benefit	€
26	Housing benefit	€
27	Family benefit	€
28	Family benefit for own child/children	€
29	Alimony/child support	€
30	Financial support by parents/relatives/friends	€
31	Financial support by local/municipal/regional/federal or other authorities	€
32	Others (e.g. holiday job, casual employment, donations,...)	€
33	Support in kind (non-monetary)	€
34	TOTAL	€

Monthly household expenses

35	Rent (including ancillary costs, electricity and heating costs)	€
36	Health insurance	€
37	Other insurances	€
38	TV and radio licence fee	€
39	Study-related expenses	€
40	Other study-related expenses (please enclose documentation)	€
41	Living expenses	€
42	Living expenses for other persons staying in the same household	€
43	Travel costs from and to the place of study	€
44	Childcare/ child support	€
45	Others	€
46	TOTAL	€

Housing situation

- 47 I live
- | | |
|---|--|
| <input type="checkbox"/> alone | <input type="checkbox"/> in a shared flat |
| <input type="checkbox"/> with my parents | <input type="checkbox"/> in a student hostel |
| <input type="checkbox"/> with my partner | |
| <input type="checkbox"/> in a flat as main tenant | <input type="checkbox"/> in an owner-occupied flat |
| | <input type="checkbox"/> in Eigentum |

- 48 Flat size
- | | |
|--|--|
| <input type="checkbox"/> in sq m | <input type="checkbox"/> number of rooms |
| <input type="checkbox"/> number of flatmates/persons living in the same flat | |

- 49 Commencement of tenancy contract:
- _____



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Childcare details

50 _____
Name of childcare person/organisation | Address

51 _____ € | _____
monthly costs | Date of commencement of childcare

Reasons for application

52 _____

Other Benefits

53 Did you receive any other benefits from ÖH or other agencies (Caritas, AAI, ÖAD, WUS, BWK or similar) over the past twelve months? yes no

54 _____
If yes, from which agency? | During what period? | How much?

Bank details

55 _____
IBAN

_____ | _____
BIC | Bank/financial

Statement

56 By my signature, I herewith certify the correctness of the information furnished by me. In particular, I declare that I receive no income other than that specified above. I shall be obligated to inform ÖH of Kunstuniversität Linz immediately of any changes in my income situation. I agree to the verification of my data stored in the tuition fee register of the Austrian Federal Computing Centre (BRZ). I am aware that I have no legally enforceable right to any Social Fund benefits! In case of knowingly provided incorrect or untrue information, ÖH of Kunstuniversität Linz reserves the right to take legal action to obtain indemnification for already disbursed funds.

_____ | _____
Place, date | Signature